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## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110301

**SPEED POST**

Dated : 18<sup>th</sup> Oct. 2010

F.No.34/Admn.III/Ptng./2010-11/

M/s. Manak Chand Rajinder Kumar  
163-164, Chaura Rasta  
Jaipur (Rajasthan)

Subject: **Manufacturing and Supply of Answer Books with paper for 2011 Examinations.**  
(Ajmer, Delhi & Chennai Regions)

Sirs,

With reference to your Tender Form dated 09.09.2010 on the subject cited above, I am to inform you that the following rates quoted by you and also the lowest rates in some of the item, as accepted by you vide your letter dated 11.10.2010 for printing, manufacturing and supply of Answer Books with page-wise numbering and a security mark for 2011 Examinations have been approved by the Board. The supply is to be made to the concerned Regional Offices. **Only one Mill's paper with its 'watermark' be used in all Answer Books.**

### **Ajmer Region - All items**

S. No.	Name of the Item	Qty.	Rates per 1000
1	Main A.B-X of 32 pages (Red)	82000	3978/-
2	Graph Answer Book-X of 44 pages (Red)	20500	5756/-
3	Main Answer Book-XII of 32 pages (Blue)	12100	4638/-
4	Graph Answer Book-XII of 44 pages(Blue)	62500	6388/-
5	Practical Answer Book of 08 pages -XII	--	1044/-
6	Supple. Answer Book-X of 08 pages With flying slip of Pink colour	--	1125/-
7	Supple. Answer Book-XII of 08 pages With flying slip of Yellow colour	200000	1125/-
8	Drawing Sheets with OMR sheet	1200	2610/-
9	Blind Answer Books X of 32 pages	100	4770/-
10	Blind Answer Books XII of 40 pages	100	5310/-
11	Adhesive paper seal duly printed "CBSE 2011"per 1000		-

Contd...2

**Delhi Region – All Items**

S. No.	Name of the Item	Qty.	Rates per 1000
1	Main A.B-X of 32 pages (Red)	355000	4023/-
2	Graph Answer Book-X of 44 pages (Red)	70000	5832/-
3	Main Answer Book-XII of 32 pages (Blue)	1130000	4698/-
4	Graph Answer Book-XII of 44 pages(Blue)	130000	6480/-
5	Practical Answer Book of 08 pages -XII	324000	1064/-
6	Supple. Answer Book-X of 08 pages With flying slip of Pink colour	--	1143/-
7	Supple. Answer Book-XII of 08 pages with flying slip of Yellow colour	400000	1143/-
8	Drawing Sheets with OMR sheets	40000	2700/-
9	Blind Answer Books X of 32 pages	500	4770/-
10	Blind Answer Books XII of 40 pages	500	5490/-
11	Adhesive paper seal duly printed “CBSE 2011” per 1000		-

**Chennai Region :**

S. No.	Name of the Item	Qty.	Rates per 1000
1	Main Answer Book-XII of 32 pages (Blue)	295000	4700/-
2	Graph Answer Book-XII of 44 pages (Blue)	65000	6350/-
3	Practical Answer Book of 08 pages XII	180000	1116/-
4	Supple. Answer Book-X of 08 pages With flying slip of Pink colour	--	1197/-
5	Supple. Answer Book-XII of 08 pages with flying slip of Yellow colour	315000	1197/-
6	Adhesive paper seal duly printed “CBSE 2011” per 1000		-

1. Answer books of Class X will be with coloured flying slips of 60 GSM in the size of 22x14 cms.
2. Answer books of Class XII will be with coloured OMR Sheet of 105 GSM in the size of 22x28 cms.

The specifications etc. of the above Answer Books are same as given in the Tender Form. The specimen copy of above Answer Books may be collected from this office and the proof of the sample be got approved within a week's time positively from the Deputy Secretary (Coord.), CBSE, Preet Vihar, Delhi.(Phone No.22517250). This is very important.

**100% clear & legible serial number on each answer book be printed by Auto Machine numbering. In no case manual machine numbering will be accepted, violation to the effect would be viewed seriously.**

The answer books for Class-X & XII Main and Graph are to be page-wise numbered. In case of missing serial no. or short supply, an amount equivalent to number of Answer Books will be deducted from your bill. A certificate to this effect that the Answer Books have been counted and there is no error in putting serial numbers has to be given with each bill.

The printers are requested to take additional precautions in printing of OMR Sheet for Class-XII –

- \*Paper : Preferably JK Maplitho/Bond/Sinarmas/Century  
Grammage : 105 GSM  
Perforation : One vertical cheque type  
Machine : Web machine with Auto machine numbering.  
Printing : Front two colour/back single colour.

\*Design with colour scheme will be supplied by the CBSE through Head (Computer Cell).

\*Cutting should be proper and all OMR sheets should be of equal size.

You are also requested to submit a Bank Guarantee for each Region separately as given below in favour of the Secretary, CBSE from any Nationalized Bank towards approximate 10% of work assigned as per Clause No.26 of Terms and Conditions.

<b>Delhi</b>	<b>Rs.907000.00</b>
<b>Ajmer</b>	<b>Rs.115000.00</b>
<b>Chennai</b>	<b>Rs.242000.00</b>

The Answer Books are to be supplied in regular installments, which should commence from 1<sup>st</sup> week of Nov.2010 positively. As manufacturing of Answer Book is a time bound job, therefore, the following schedule should be followed –

- i. Entire quantity of Practical Answer Books must reach the Regional Office concerned latest by 20.11.2010.
- ii. 50% of the remaining quantity of the Answer Books must reach the concerned Regional Office by 30.11.2010.
- iii. Remaining 50% quantity of the Answer Books must reach the concerned Regional Office by 31.12.2010.

In case, you fail to maintain the above schedule the Board may withdraw the work order for entire supply of Answer Books and also take action as deemed fit including forfeiture of your Earnest Money.

A penalty of 4% per week on the proportionate amount of the bill on account of delayed supply of Answer Books after 31.12.2010 subject to a maximum of 10% shall be imposed in case the supply is not made within the stipulated time. Stock should be kept safely under your custody and you should execute strict control over the printing process, so that there is no possibility of smuggling of Answer Books or its title. For any mishap you will be held responsible.

TDS/VAT and any other tax will be deducted as per the rules.

You are required to give an undertaking that no answer book whatsoever has been printed more than the specified number and has not been left with them after completion of final supply.

**Contd...4**

The Answer Books are to be packed in packets of 100 copies each (accurate counting Serial. No.1-100 Century Wise) in each wrapping paper and then packed main answer books in bundles of 500 each and supplementary and practical answer books 2000 each (Century Wise) in hession cloth of superior quality. Title cover is to be printed on offset machine in Red colour for Class X and in Blue colour for Class XII with serial number of Answer Books. Manual numbering on the Answer Books will not be accepted.

The entire work is subject to terms and conditions laid down by the Board in the Tender Form and tender notice and accepted by you.

You are also requested to contact the Regional Officer before dispatch of the Answer Books so that proper arrangement is made to accept the delivery.

**All Regional Offices are also requested to arrange the delivery of Answer Books at Exam.Centres in such manner so that the Answer Books are delivered at the distant places first and the nearest places thereafter.**

**The details of SI.Nos. to be given to Answer Books region-wise shall be sent shortly.**

Yours faithfully,

Sd/-  
(DHARAMPAL SINGH)  
**Joint Secretary (Admn.&Legal)**

Copy to :

1. Deputy Secretary (Co-ordination) for information and with the request to get approved the proof of each type of answer books from the C.E.
2. The Regional Office, **Delhi** of the Board for information and necessary action with the request to reconfirm the net requirement within 03 days positively, if any variation is there.
3. The Regional Office, **Ajmer** of the Board for information and necessary action with the request to reconfirm the net requirement within 03 days positively, if any variation is there.
4. The Regional Office, **Chennai** of the Board for information and necessary action with the request to reconfirm the net requirement within 03 days positively, if any variation is there.
5. Executive Officer to CM for information of the Chairman.
6. The Controller of Examinations for information
7. Head (CC) for information.
8. Section Officer(Paper Store), CBSE, for information
9. Section Officer(Vigilance), CBSE, for information.
10. Work Order File.

Sd/-  
**Joint Secretary (Admn.&Legal)**